

*CURRICULUM VITAE*

**Personal Information**

Surname **MITULEȚU-BUICĂ**  
First name **Constantin - Florin**  
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Nationality Romanian  
Citizenship Romanian  
Date of birth 21<sup>st</sup> of May 1978  
Civil status Married

**Work experience**

Time frame From 9<sup>th</sup> of March 2015 up to the present  
Position held **VICE PRESIDENT** of the Permanent Electoral Authority, ranked as Secretary of State  
Employer Permanent Electoral Authority, 6 Stavropoleos street, District 3, Bucharest  
Time frame From 1<sup>st</sup> of April 2013 to 9<sup>th</sup> of March 2015  
Position held **COUNSELOR**  
Employer Board of Secretariat for the Parliamentary Groups, Romanian Parliament – Chamber of Deputies, Pallace,of Parliament, Izvor St. no. 2-4, District 5, Bucharest  
Time frame From 1<sup>st</sup> of April 2013 to 9<sup>th</sup> of March 2015  
Position held **COUNSELOR**  
Employer Board of Secretariat for the Parliamentary Groups, Romanian Parliament – Chamber of Deputies, Pallace,of Parliament, Izvor St. no. 2-4, District 5, Bucharest  
Time frame From 1<sup>st</sup> of September 2014 to 17<sup>th</sup> of December 2014  
Position held **PERSONAL COUNSELOR FOR THE MINISTER**  
Employer The Minister mandated for Social Dialogue – Deputy Aurelia Cristea, Str. Dem.I.Dobrescu nr.2-4, District 1, Bucharest  
Time frame From 1<sup>st</sup> of April 2014 to 28<sup>th</sup> of February 2014  
Position held **COUNSELOR - COLLABORATOR**  
Employer The special commission of inquiry “NANA”, set up by the Decision of the Romanian Parliament no. 74/10.12.2013, Romanian Parliament - Senate, Pallace,of Parliament, Izvor St. nr.2-4, District 5, Bucharest  
Time frame From 5<sup>th</sup> of September 2001 to 31<sup>st</sup> of March 2013  
Position held **Head of Department – Legal and Administrative Service**  
Employer Hospital for Pulmonary impairments “Leamna”, Com. Bucovăț, Leamna de Sus Village St. Principala, no.1, Dolj District.

Time frame	From 1 <sup>st</sup> of September 2008 to 20 <sup>th</sup> of January 2009
Position held	<b>President – Managing Board</b>
Employer	S.C. Pentru Lucrări de Drumuri și Poduri S.A., Mun. Craiova, Drumul Jiului, no. 10, Dolj District.
Time frame	From 1 <sup>st</sup> of February 2000 to 31 <sup>st</sup> of August 2001
Position held	<b>Marketing Director</b>
Employer	SC.4L IMPEX.SRL, Mun.Craiova, St..Calea București, Bl. P4, Sc.1, Ap.18
Time frame	From 1 <sup>st</sup> of December 1999 to 31 <sup>st</sup> of January 2000
Position held	<b>Head for the fuel storage</b>
Employer	SC.PASAJ.SA, Mun.Craiova, St. Păltiniș, Nr.35
Time frame	From 1 <sup>st</sup> of October 1999 to 8 <sup>th</sup> of November 1999
Position held	<b>Shift head – Fuel Manager</b>
Employer	S.C. EMMA S.A., Mun.Craiova, St. Păltiniș, Nr.35

#### **EXPERIENCE IN PROFESSIONAL ASSOCIATIONS**

Time frame	From 2004 up to the present
Position held	<b>Member – Legal adviser</b>
Name of the professional association	The Counsel of Legal Advisers Dolj, Craiova, Dolj District.

#### **EXPERIENCE IN THE CIVIL SOCIETY**

Time frame	From 2001 to 2008
Position held	<b>Legal Adviser</b>
Name of the NGO	National Association for Fighting Against Corruption - ANIC, Cluj-Napoca, Craiova Branch.

#### **EDUCATION AND TRAINING**

Time frame	September-December 2016
Qualification	National Intelligence College – postgraduate program for training and continuous professional development
Name of the educational institution	“Mihai Viteazul” National Intelligence Academy
Time frame	July-November 2016
Qualification	Specialized training program for high civil servants

Name of the educational institution	National Agency of Civil Servants, Ministry for Regional development and public administration
Time frame	November –December 2015
Qualification	Protocol and ethics in diplomacy, training for professional development
Name of the educational institution	Romanian Diplomatic Institute, Ministry of Foreign Affairs
Time frame	January-July 2015
Qualification	<b>Main course – Current issues of the national security</b>
Name of the educational institution	“Carol I” National Defence University, National Defence College, Defence department
Time frame	January – June 2015
Qualification	<b>Pedagogic Module II</b>
Name of the educational institution	“Carol I” National Defence University, Department for Training the Didactic Personnel
Time frame	January – June 2014
Qualification	<b>Diploma – Pedagogic Module I</b>
Name of the educational institution	“Carol I” National Defence University, Department for Training the Didactic Personnel
Time frame	October 2013 – July 2016
Qualification	<b>Ph.D. in Intelligence and National Security</b>
Name of the educational institution	Doctoral School within “Carol I” National Defence University
Time frame	2013
Qualification	<b>Graduation certificate for professional training - Trainer of Trainers</b>
Name of the educational institution	Foundation for the Development of Civil Society, Bucharest, specialization “Trainer of trainers”
Time frame	2010
Qualification	<b>Information session within the domain of chances and gender equality– Certificate of participation</b>
Name of the educational institution	The Legal Resources Centre, in partnership with the National Council for Combating Discrimination
Time frame	October 2008 – July 2010
Qualification	<b>Management and development of human resources – Master degree in Economy</b>
Name of the educational institution	Faculty of Economic and Business Administration - Craiova

Time frame	2010
Qualification	<b>Document</b> which certifies the qualification to be a legal adviser in Romania as well as the experience acquired by the applicant within the framework of this profession in Romania, for admission and practice of this profession within the borders of other member states of the European Union or states of the Economic European Area (Ord. M.J. nr.606/2010).
Name of the educational institution	Ministry of Justice, Bucharest
Time frame	2009
Qualification	<b>Project Manager</b> – Graduation certificate for professional training
Name of the educational institution	Expert Audit Group, Bacău City, Qualification training, specialization” Project Manager”, COR-241919
Time frame	2009
Qualification	<b>Public Procurement Expert</b> - Graduation certificate for professional training
Name of the educational institution	TTINI SMART IDEAS, Bucharest, Qualification course, specialization” Public Acquisitions Expert”, COR-241940
Time frame	2009
Qualification	<b>Technical personnel with duties in the domain of preventing and extinguishing fire - P.E.F.</b> - Graduation certificate for professional training
Name of the educational institution	ING Q PREST, Craiova, Specialization course <b>Technical personnel with duties in the domain of preventing and extinguishing fire - P.E.F.</b> , COR-315104
Time frame	October 2007 - October 2008
Qualification	<b>Master Degree – Political Management</b>
Name of the educational institution	School for Academic Studies “Ovidiu Șincai”, Bucharest
Time frame	2007
Qualification	<b>Certificate of participation</b> – public acquisition course on the Government Ordinance no. 34/2006
Name of the educational institution	KSC TRAINING, Ploiești, course for continuous development, specialization Public Acquisitions – Government Ordinance no. 34/2006
Time frame	2005
Qualification	<b>Entrepreneurial training course</b>
Name of the educational institution	F.P.R.O. Dolj, Course for entrepreneurship initiation, specialization Entrepreneur
Time frame	2002
Qualification	<b>Human Resources Inspector</b> - Graduation certificate for professional training
Name of the educational institution	International Computer School, Craiova, Human Resources Inspector, specialization course for Human Resources Inspector, COR-342304

Time frame	2001
Qualification	<b>Management – Diploma</b>
Name of the educational institution	European School for Correspondence Courses (ESCC), Bucharest, specialization Management, Graduation certificate.
Time frame	October 1997- June 2001
Qualification	<b>Bachelor degree in Law</b>
Name of the educational institution	"Constantin Brâncuși" University, Târgu Jiu, Faculty of Law and Administrative Studies,
<b>Personal skills and competencies</b>	Order and rigor skills, pragmatism, punctuality, coherence, creativity, skills in computer and software applications;
Mother tongue	Romanian
Other languages	English – medium
Social skills and competencies	Team spirit; public speaking skills; experience in representation; willingness to help the others; good teamwork skills; dynamic, flexible thinking; tolerance for partners' ideas, subordinates and collaborators; receptivity to new ideas and predisposition to try new approaches; ability to work in a stressful environment; good skills for analysis and synthesis; constructive approach with divergent opinions.
Organizational skills and competencies	Leadership; coordination skills; practice in leading a public a public institution; entrepreneurial experience; planning skills; open to project management; balance in crowded situations; experience in training, informing and marketing; mediator skills; firmness and reaction velocity in critical situations.
Technical skills and competencies	High knowledge with the MS Office package (word, power point, excel, etc.), internet, website programming and managing an internet or intranet network
Other skills and competencies	Ability to identify strong and weak points; Power to focus and sacrifice in order to complete projects; devoted to noble, public and scientific causes; Accepting additional effort; Natural tendency and commitment for the practices relating to moral improvement.

## **ELECTORAL EXPERIENCE**

- *International observer – observation mission for Local elections, Republic of Korea, 7-12 June 2018;*
- *International observer – observation mission for Presidential elections, Republic of Kirghizstan, 11-17 October 2017;*
- *Member within the Central Electoral Bureau for the 2016 Parliamentary elections, as Vice President of the Permanent Electoral Authority;*
- *Member within the Central Electoral Bureau for 2016 Local elections, as Vice President of the Permanent Electoral Authority*
- *Participation in the 13<sup>th</sup> European Conference of Electoral Management Bodies, Bucharest, 14-15 April 2016;*
- *International observer for the elections of the Lower Chamber and Senate of the Republic of Poland, 23-26 October 2015;*
- *Participation in the International Workshop on "Codification of the Electoral Law", Bucharest, 19-20 October 2015;*
- *Mandated by the President of the Permanent Electoral Authority of Romania to represent the institution within the Commission for Electoral Legislation starting with March 2015;*
- *Expert within the Commission for Electoral Legislation between 2014-2015;*
- *Member within the Central Electoral Bureau for the 2014 election of the President of Romania, representing the Social Democratic Party;*
- *Member within the Central Electoral Bureau for the 2014 elections of the members for Romania to the European Parliament, representing the Social Democratic Party;*
- *Member within the Dolj County Electoral Constituency no. 17, for the 2009 election of the President of Romania, representing the Social Democratic Party;*

- *Member within the Dolj County Electoral Constituency no. 17 for the 2009 elections of the members for Romania to the European Parliament, representing the Social Democratic Party;*
- *Member within Argetoaia polling station for the 2008 Local elections;*
- *Member within the Central Electoral Bureau for the elections no. 17, for the 2007 elections of the members for Romania to the European Parliament, representing the Social Democratic Party;*
- *Member within Radovan polling station for the 2007 By-elections;*
- *President of Vîrvoru polling station for the 2004 local elections;*
- *Accredited observer for 2000 Parliamentary elections;*
- *Member within Craiova municipality polling station for 1996 Parliamentary and Presidential elections.*