

CURRICULUM VITAE

Personal Information

Surname **MITULEȚU – BUICĂ**
First name **Constantin - Florin**
Address Str. Dr. Ion Cantacuzino, No.5, Bl.I.58, Sc.1, Ap.17, postal code 200681, Craiova, District Dolj, Romania
Phone number 0726.286.455
E-mail florinmituletu@gmail.com
Nationality Romanian
Citizenship Romanian
Date of birth 21st of May 1978
Civil status Married, one child

Work experience

Time frame From 25th of January up to the present
Position held **SECRETARY GENERAL** of the Permanent Electoral Authority
Employer Permanent Electoral Authority, 6 Stavropoleos street, District 3, Bucharest
Time frame From 9th of March 2015 to 25th of January 2018
Position held **VICE PRESIDENT** of the Permanent Electoral Authority, ranked as Secretary of State
Employer Permanent Electoral Authority, 6 Stavropoleos street, District 3, Bucharest
Time frame From 1st of April 2013 to 9th of March 2015
Position held **COUNSELOR**
Employer Board of Secretariat for the Parliamentary Groups, Romanian Parliament – Chamber of Deputies, Palatul Parlamentului, Str. Izvor no. 2-4, District 5, Bucharest
Time frame From 1st of April 2013 to 9th of March 2015
Position held **COUNSELOR**
Employer Board of Secretariat for the Parliamentary Groups, Romanian Parliament – Chamber of Deputies, Palatul Parlamentului, Str. Izvor no. 2-4, District 5, Bucharest
Time frame From 1st of September 2014 to 17th of December 2014
Position held **PERSONAL COUNSELOR FOR THE MINISTER**
Employer The Minister mandated for Social Dialogue – Deputy Aurelia Cristea, Str. Dem.I.Dobrescu nr.2-4, District 1, Bucharest
Time frame 1st of April 2014 – 30 of June 2014
Position held **COUNSELOR - COLLABORATOR**
Employer The special commission of inquiry “NANA”, Senate Romanian Parliament,
Time frame From 5th of September 2001 to 31st of March 2013

Position held	Department Head – The Juridical and Administrative Service
Employer	Hospital for Pulmonary impairments “Leamna”, Com. Bucovăț, Sat Leamna de sus, Strada Principala, nr.1, District Dolj.
Time frame	From 1 st of September 2008 to 20 th of January 2009
Position held	President – Managing Board
Employer	S.C. Pentru Lucrări de Drumuri și Poduri S.A., Mun. Craiova, Drumul Jiului, nr. 10, District Dolj.
Time frame	From 1 st of February 2000 to 31 st of August 2001
Position held	Marketing Director
Employer	SC.4L IMPEX.SRL, Mun.Craiova, Str.Calea București, Bl.P4, Sc.1, Ap.18
Time frame	From 1 st of December 1999 to 31 st of January 2000
Position held	Head for the fuel storage
Employer	SC.PASAJ.SA, Mun.Craiova, Str.Păltiniș, Nr.35
Time frame	From 1 st of October 1999 to 8 th of November 1999
Position held	Shift head – Fuel Managers
Employer	S.C.EMMA S.A., Mun.Craiova, Str.Păltiniș, Nr.35

EXPERIENCE IN PROFESSIONAL ASSOCIATIONS

Time frame	From 2004 up to the present
Position held	Member – Legal adviser
Name of the professional association	The Counsel of Legal Advisers Dolj, Craiova, District Dolj.

EXPERIENCE IN THE CIVIL SOCIETY

Time frame	From 2001 to 2008
Position held	Legal Adviser
Name of the NGO	National Association for Fighting Against Corruption - ANIC, Cluj Napoca, Craiova Branch.

EXPERIENCE IN PUBLIC ADMINISTRATION

Time frame	From 29 th of January to 10 th of March 2015
Position held	District Counselor
Name of the local public administration authority	Dolj District Council, Craiova

EDUCATION AND TRAINING

Time frame	September-December 2016
Qualification	National Intelligence College – postgraduate program for training and continuous professional development
Name of the educational institution	“Mihai Viteazul” National Intelligence Academy
Time frame	July-November 2016
Qualification	Specialized training program for high civil servants
Name of the educational institution	National Agency of Civil Servants, Ministry for Regional development and public administration
Time frame	November –December 2015
Qualification	Protocol and ethics in diplomacy, training for professional development
Name of the educational institution	Romanian Diplomatic Institute, Ministry of Foreign Affairs
Time frame	January-July 2015
Qualification	Main course – Current issues of the national security
Name of the educational institution	“Carol I” National Defence University, National Defence College, Defence department
Time frame	January – June 2015
Qualification	Pedagogic Module II
Name of the educational institution	“Carol I” National Defence University, Department for Training the Didactic Personnel
Time frame	January – June 2014
Qualification	Diploma – Pedagogic Module I
Name of the educational institution	“Carol I” National Defence University, Department for Training the Didactic Personnel
Time frame	October 2013 – July 2016
Qualification	Ph.D. in Intelligence and National Security
Name of the educational institution	Doctoral School within “Carol I” National Defence University
Time frame	2013
Qualification	Graduation certificate for professional training - Trainer of Trainers
Name of the educational institution	Foundation for the Development of Civil Society, Bucharest, specialization “Trainer of trainers”

Time frame	2010
Qualification	Information session within the domain of chances and gender equality– participation diploma.
Name of the educational institution	The Juridical Resources Centre, in partnership with the National Council for Combating Discrimination
Time frame	October 2008 – July 2010
Qualification	Management and development of human resources – Master degree in economy
Name of the educational institution	Faculty of Economic and Business Administration - Craiova
Time frame	2010
Qualification	Document which certifies the qualification to be a legal adviser in Romania as well as the experience acquired by the applicant within the framework of this profession in Romania, for admission and practice of this profession within the borders of other member states of the European Union or states of the Economic European Area (Ord. M.J. nr.606/2010).
Name of the educational institution	Ministry of Justice, Bucharest
Time frame	2009
Qualification	Project Manager – Graduation certificate for professional training
Name of the educational institution	Expert Audit Group, Bacău city, Qualification training, specialization "Project Manager", COR-241919
Time frame	2009
Qualification	Public Procurement Expert - Graduation certificate for professional training
Name of the educational institution	TTINI SMART IDEAS, Bucharest, Qualification course, specialization "Public Acquisitions Expert ", COR-241940
Time frame	2009
Qualification	Technical personnel with duties in the domain of preventing and extinguishing fire - P.E.F. - Graduation certificate for professional training
Name of the educational institution	ING Q PREST, Craiova, Specialization course Technical personnel with duties in the domain of preventing and extinguishing fire - P.E.F. , COR-315104
Time frame	October 2007 - October 2008
Qualification	Master Degree – Political Management
Name of the educational institution	School for Academic Studies "Ovidiu Șincai", Bucharest
Time frame	2007
Qualification	Participation diploma – public acquisition course on the Government Ordinance no. 34/2006
Name of the educational institution	KSC TRAINING, Ploiești, course for continuous development, specialization Public Acquisitions – Government Ordinance no. 34/2006

Time frame	2005
Qualification	Course for entrepreneurship initiation
Name of the educational institution	F.P.R.O. Dolj, Course for entrepreneurship initiation, specialization Entrepreneur
Time frame	2002
Qualification	Human Resources Inspector - Graduation certificate for professional training
Name of the educational institution	International Computer School, Craiova, Human Resources Inspector, specialization course for Human Resources Inspector, COR-342304
Time frame	2001
Qualification	Management – Diploma
Name of the educational institution	European School for Correspondence Courses (ESCC), Bucharest, specialization Management, Graduation certificate.
Time frame	October 1997- June 2001
Qualification	Bachelor degree in Law
Name of the educational institution	"Constantin Brâncuși" University, Târgu Jiu, Faculty of Law and Administrative Studies,
Personal skills and competencies	Order and rigor skills, pragmatism, punctuality, coherence, creativity, skills in computer and software applications;
Mother tongue	Romanian
Other languages	English – medium
Social skills and competencies	Team spirit; public speaking skills; experience in representation; willingness to help the others; good teamwork skills; dynamic, flexible thinking; tolerance for partners' ideas, subordinates and collaborators; receptivity to new ideas and predisposition to try new approaches; ability to work in a stressful environment; good skills for analysis and synthesis; constructive approach with divergent opinions.
Organizational skills and competencies	Leadership; coordination skills; practice in leading a public a public institution; entrepreneurial experience; planning skills; open to project management; balance in crowded situations; experience in training, informing and marketing; mediator skills; firmness and reaction velocity in critical situations.
Technical skills and competencies	Superior knowledge with the MS Office package (word, power point, excel, etc.), internet, website programming and managing an internet or intranet network
Other skills and competencies	Ability to identify strong and weak points; Power to focus and sacrifice in order to complete projects; devoted to noble, public and scientific causes; Accepting additional effort; Natural tendency and commitment for the practices relating to moral improvement.

ELECTORAL EXPERIENCE

- *Member within the Central Electoral Bureau for the 2016 parliamentary elections, as Vice President of the Permanent Electoral Authority;*
- *Member within the Central Electoral Bureau for 2016 local elections, as Vice President of the Permanent Electoral Authority*
- *Participation in the 13th European Conference of Electoral Management Bodies, Bucharest, 14-15 April 2016;*
- *International observer for the elections of the Lower Chamber and Senate of the Republic of Poland, 23-26 October 2015;*
- *Participation in the International Workshop on "Codification of the Electoral Law", Bucharest, 19-20 October 2015;*

- Empowered by the President of the Permanent Electoral Authority of Romania to represent the institution within the Commission for Electoral Legislation starting with March 2015;
- Expert within the Commission for Electoral Legislation between 2014-2015;
- Member within the Central Electoral Bureau for the 2014 election of the President of Romania, representing the Social Democratic Party;
- Member within the Central Electoral Bureau for the 2014 elections of the members for Romania to the European Parliament, representing the Social Democratic Party.
- Member within the Dolj County Electoral Constituency no. 17, for the 2009 election of the President of Romania, representing the Social Democratic Party;
- Member within the Dolj County Electoral Constituency no. 17 for the 2009 elections of the members for Romania to the European Parliament, representing the Social Democratic Party;
- Member within the Central Electoral Bureau for the elections no. 17, for the 2007 elections of the members for Romania to the European Parliament, representing the Social Democratic Party;
- President of Vîrvoru village polling station for the 2004 local elections.

DIDACTIC ACTIVITY

- Lecturing on **“The activity and the organization of the Permanent Electoral Authority and on organizing and conducting the electoral processes in Romania”**, within the postgraduate program **“Management of Internal Affairs”**, November 2015 – February 2016 series, Alexandru Ioan Cuza Police Academy, National College for Home Affairs, Bucharest, 3rd of February 2016;
- Lecturing on **“The activity and the organization of the Permanent Electoral Authority and on organizing and conducting the electoral processes in Romania”**, within the postgraduate program **“Strategic Security Management”**, series December 2015 - February 2016, within Alexandru Ioan Cuza Police Academy, National College for Home Affairs, Bucharest, 15th of February 2016;
- Lecturing on **“The activity and the organization of the Permanent Electoral Authority and on organizing and conducting the electoral processes in Romania”** within the postgraduate program for continuous professional development in the field of security and national defence **“Current Issues of National Security”**, within the National Defence College **“Carol I”**, series 27, Bucharest, 15 February 2016;
- Lecturing on the **“Electoral administration: regional challenges”** within the postgraduate program **“Management of Internal Affairs”**, October 2016 - February 2017 series, Alexandru Ioan Cuza Police Academy, National College for Home Affairs, 12th of October 2016;
- Lecturing on **“The activity and the organization of the Permanent Electoral Authority and on organizing and conducting the electoral processes in Romania”**, within the within the postgraduate program for continuous professional development in the field of security and national defence **“Current Issues of National Security”**, within the National Defence College **“Carol I”**, series 27, Bucharest, 10 April 2017.

CONFERENCES AND WORKSHOPS

- **The 3rd Edition, of the Conference and exchange of experience and good practices “The streamline of the administration act by modernising local public enterprises and by developing the public-private partnership”**, Greece, Alexandropoulos, 01 – 07 September 2013;
- **The 10th International Conference on “Strategic changes on security and international affairs”** organised by the **“Carol I”**, National Defence University, Security and Defence College and Bucharest Doctoral School, Romania, 10 - 11 April 2014, Volume I, with the article **“Serious effects of organised crime on human security”**;
- **The 10th International Conference “Strategic changes in security and international affairs”** organised by **“Carol I”**, National Defence University, Security and Defence College and Bucharest Doctoral School, Romania, 10 – 11 April 2014, Volume II, with the article **“The activity of national and international judicial institutions for suppression of crimes against humanity”**;
- **The Conference on “Issues regarding the application of the new penal codes, Section I, Penal Code and Penal Procedure Code, difficulties of interpretation and application”**, organised by the Romanian Parliament – the Legal, Discipline and immunity Commission within the Chamber of Deputies, Bucharest, 14 - 15 April 2014;
- The project-launching Conference -Transnational network of integrated management for PHD and post-PHD research in **“Military Science”**, **“Security and Information”**, **“Public Order and National Security”** – program for continuous development of elite researches – **“SmartSPODAS”**, Bucharest 26 June 2014;
- The Workshop on geo-economy **“Post-crisis geo-economic trends”**, organised by the Strategic Studies Centre of Defence and Security from the **“Carol I”** National Defence University, 25th September 2014;
- **The Workshop on “Equal chances”** organised by **“Carol I”** National Defence University, 19th September 2014;
- **The Workshop on “Regional security Dynamics in the context of the Ukraine crisis. NATO Summit – Strategic implications”**, organised by **“Carol I”** National Defence University, December 2014;

- **The Workshop organised by “Carol I” National Defence University, within the SmartSPODAS project at the “Nicolae Bălcescu” Land Forces Academy – Sibiu, 29.01.2015 – 01.02.2015;**
- **The 2nd International Conference on Electoral Integrity and Regional Cooperation**, o organised by the Permanent Electoral Authority, Bucharest 25th – 26th March 2015;
- **The 4th Conference on “The impact of socio-economic and technological transformations at national, European and global level”, organised by “Carol I” National Defence University**, 28th March 2015, Braşov, with the article **“The importance of public authorities control in order to respect the human rights in armed conflicts and peacekeeping operations”;**
- **The 11th International Conference on “Strategic changes on security and international affairs”**, organised by the **“Carol I” National Defence University**, Security and Defence College and the Bucharest Doctoral School, 2-3 April 2015, participation with the article **“The international legal cooperation of the application and compliance of the international humanitarian law”;**
- **The 13th European Conference of Electoral Management Bodies on “New technologies in elections: public trust and challenges for Electoral Management bodies”**, organised by the Permanent Electoral Authority in cooperation with the Venice Commission- Council of Europe, Bucharest, 14-15 April 2016;
- The first edition of the **Regional Summit for Cybernetic Security**, as official representative on behalf of the Permanent Electoral Authority, Parliament House, Bucharest, 11-12 May 2015;
- **Annual Meeting of Romanian Diplomacy on “Romania and the security challenges to European and Euro Atlantic space limits. Risks, opportunities and diplomatic actions”**, Ministry of Foreign Affairs, Bucharest, 1-4 September 2015;
- **Workshop on “Codification of the Electoral Law”**, event organised by the Permanent Electoral Authority in cooperation with the Venice Commission-Council of Europe, participating with the article **“Unifying the Romanian Electoral Legislation”**, Bucharest, 19-20 October 2015.

PUBLISHED ARTICLES:

- The 11th International Conference on “Strategic changes on security and international affairs”, organised by the “Carol I” National Defence University, Security and Defence College and the Bucharest Doctoral School, 2-3 April 2015, participation with the article **“The international legal cooperation of the application and compliance of the international humanitarian law”;**
- The 10th International Conference on “Strategic changes on security and international affairs” organised by the “Carol I” National Defence University, Security and Defence College and Bucharest Doctoral School, Romania, 10 - 11 April 2014, Volume I, with the article **“Serious effects of organised crime on human security”;**
- The 10th International Conference “Strategic changes in security and international affairs” organised by “Carol I” National Defence University, Security and Defence College and Bucharest Doctoral School, Romania, 10 – 11 April 2014, Volume II, with the article **“The activity of national and international judicial institutions for suppression of crimes against humanity”;**
- The 4th edition of the Conference on “The impact of socio-economic and technological transformations at national, European and global level”, organised by the ‘Carol I’ National Defence University, 28th of March 2015. Braşov, participation with the article **“The importance of public authorities control in order to respect the human rights in armed conflicts and peacekeeping operations”;**
- Workshop on “Codification of the Electoral Law”, event organised by the Permanent Electoral Authority in cooperation with the Venice Commission-Council of Europe, participation with the article **“Unifying the Romanian Electoral Legislation”**, Bucharest, 19-20 October 2015;
- Newsletter of the “Carol I” National Defence University issue no. 1 / 2015, article **“Historical developments for affirming and recognizing the international humanitarian law”;**
- Newsletter of the “Carol I” National Defence University, issue no. 2 / 2016, article **“Legal instruments and mechanisms for compliance with fundamental human rights and humanitarian crisis in the situation of armed conflict”;**
- Newsletter of the “Carol I” National Defence University, issue no. 1 / 2016, article **“Democratic civilian control of public authorities to respect human rights in multinational operation theatres”.**